

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF MISSOURI  
EASTERN DIVISION

UNITED STATES OF AMERICA,	)	
	)	
Plaintiff,	)	
	)	
v.	)	No. 4:21CR00654 SEP/NAB
	)	
	)	
LINDA MATSON,	)	
	)	
Defendant.	)	

**PROTECTIVE ORDER GOVERNING DISCLOSURE OF  
PERSONAL IDENTITY INFORMATION**

The Government has filed a Motion for Protective Order in the above-referenced matter. To expedite the flow of discovery material among the parties, facilitate the prompt resolution of disputes over confidentiality, and adequately assure the preservation of Protected Personal Identity, Health and Tax, Information found on documents subject to criminal discovery, and ensure that protection is afforded to material so entitled, including but not limited to the mandates of the following legislation: the federal Privacy Act, 5 U.S.C. §552a; the HIPAA Security Rule, codified in 45 CFR Part 160 and Subparts A and C of Part 164; 41 U.S.C. § 1306; and 26 U.S.C. § 6103. It is therefore, pursuant to the Court's authority under Fed. R. Civ. P. 16, ORDERED:

1) **Definition of Protected Personal Identity, Financial, Contact, Health and Tax Information.** For purposes of this Protective Order, "Protected Personal Identity, Financial, Contact, Health and Tax Information" (collectively, "Protected Information") means any information, whether oral or recorded in any form or medium, as follows:

(1) "Protected Personal Identity Information" includes any unique identifying information such as date of birth, address, social security number, and any account numbers used by the federal government, state government, local government, or companies to identify individuals.

(2) "Protected Financial Information" includes all bank account numbers, financial account numbers, credit card numbers, and numbers of any kind used to retrieve or access assets and money, including but not limited to pin numbers, account codes and numbers, security passwords, etc.

(3) "Protected Contact Information" includes all home addresses, phone numbers for personal residences, and phone numbers for cell phones.

(4) "Protected health information" means individually identifiable health

Information that is contained in any health care record which is:

(i) Transmitted by electronic media;

(ii) Maintained in electronic media; or

(iii) Transmitted or maintained in any other form or medium.

(5) "Protected tax information" means tax returns and supporting documents or information from such documents.

2) **Production of Protected Personal Identity, Financial, Contact, Health and Tax Information By The United States That May Be Subject To the Privacy Act, 5 U.S.C. § 552a; the HIPAA Security Rule, Codified in 45 CFR Part 160 and Subparts A and C of Part 164; 42 U.S.C. § 1306, 26 U.S.C. § 6103, or Other Privacy Protections.** The United States may produce Protected Information to counsel for the Defendant pursuant to the discovery agreement and the government's obligations under Fed.R.Crim.P. 16. In addition, the Protected Personal

Identity, Financial, Contact, Health and Tax Information may be subject to additional protection under Rule 49.1 of the Federal Rules of Criminal Procedure, the local rules of this Court and federal law, including but not limited to HIPAA, the Privacy Act, and 26 U.S.C. §6103. The United States shall produce these documents containing Protected Information unredacted to the defendant. Upon producing these documents to the defendant, the United States shall designate them as "confidential" as set forth in paragraph 3 below.

3) **Designation of Material Subject to this Protective Order.** To designate Protected Information subject to this Protective Order, the United States shall so designate, on the material itself, in an accompanying cover letter, on a diskette cover or label, or interrogatory or request for admission response, by using the following designation: "CONFIDENTIAL INFORMATION-SUBJECT TO PROTECTIVE ORDER."

4) **Access to and Use of Protected Personal Identity, Financial, Contact, Health and Tax Information.** The Defendant, and his counsel, may use the Protected Information only for purposes of this litigation and may not disclose such Protected Information to anyone not specifically entitled to access under this Protective Order. Defendant's counsel may disclose Protected Information to the Defendant, but may not provide the Defendant with any documents containing Protected Information. The Defendant's counsel and individuals participating in the case at the direction of counsel, may only use the Protected Identity, Financial, Contact, Health and Tax Information for the purposes of defending this criminal case, including any appeal, and may disclose the Protected Information to non-parties to this litigation, such as experts or outside investigators retained by the Defendant in this litigation, as follows:

- a. Such disclosure may occur only as needed for the litigation;

- b. Such disclosures may occur only after defense counsel advises the non-party of the terms of this Protective Order;
- c. Such disclosure may occur only after the signing of an Addendum by all non-parties, which states, in substance, that all non-parties will agree to be bound by the terms of this Protective Order, including consenting to the jurisdiction of this Court for the purposes of any proceedings relating to the performance under, compliance with, or violation of this Order;
- d. Defense counsel shall retain a copy of the form described in Paragraph 4(c), which shall be signed by all non-parties receiving Protected Identity, Financial, Contact, Health and Tax Information; and
- e. Designation of Material Subject to this Protective Order: Material given to non-parties must be designated "confidential" material in an accompanying cover letter, and the material itself must be labeled (e.g., on the CD/DVR): "CONFIDENTIAL INFORMATION- SUBJECT TO PROTECTIVE ORDER."

5) **Use of Protected Information in Court Filings and Open Court.** The procedures for use of designated confidential documents during any hearing or the trial of this matter shall be determined by the parties and the Court in advance of the hearing or trial. The parties shall consider the following: redacting confidential documents to remove individual identifiers, requesting the court to submit such documents under seal, coding the documents to substitute a numerical or other designation for the patient's name or other identifying information, requesting that any exhibit be placed under seal, introducing summary evidence where practicable which may be more easily redacted, and assuring that all Protected Information associated with individuals have been

redacted in accordance with Rule 49.1 of the Federal Rules of Criminal Procedure and other applicable laws. No party shall disclose designated confidential documents in open Court without prior consideration by the Court. No party shall file documents containing Protected Identity, Financial, Contact, Health and Tax Information to the Court or reproduce Protected Identity, Financial, Contact, Health and Tax Information in any court filing unless the document or filing containing the Protected Information is placed under seal by the Court pursuant to E.D.Mo.Local Rule 13.05 (eff. June 1, 2021) or all information that would identify the subject of the document or filing has been removed or redacted.

6) **Filing of documents.** The parties shall seek to file under seal any documents or filings containing protected information pursuant to the above paragraphs.

7) **Maintenance and Storage of Protected Identity, Financial, Contact, Health and Tax Information.** Defendant's counsel shall maintain such Protected Identity, Financial, Contact, Health and Tax Information in a secure and safe area and shall exercise due and proper care with respect to the storage, custody, use, and/or dissemination of such information as is exercised by the recipient with respect to her or her own confidential information. In addition, non-party recipients of any Protected Identity, Financial, Contact, Health and Tax Information pursuant to this Protective Order shall have in place appropriate administrative, technical, and physical safeguards to protect the privacy of the Protected Information.

8) **Disposition of Protected Identity, Financial, Contact, Health and Tax Information.** Within 90 days of any final judgment in this case by the later of: i) the sentencing of the Defendant, ii) a Defendant's appeal, if any, or iii) by dismissal of the indictment with or without prejudice); or within 90 days of the termination of a particular defendant's counsel's representation, Defendant

and Defendant's counsel shall return the documents designated confidential and all copies thereof, or shall destroy them and certify in writing to counsel for the United States that the documents have been destroyed. Defense counsel reserves the right to petition this Court for a modification or extension of this 90-day time period as needed. Furthermore, defense counsel may maintain work product containing Protected Identity, Financial, Contact, Health and Tax Information subject to the same protections as this Protective Order for a period of 10 years following the entry of final judgment, and thereafter destroy such work product.

9) **Modification Permitted.** Nothing in this Order shall prevent any party from seeking modification of this Protective Order. The party seeking modification must first discuss any proposed modifications with opposing counsel and attempt to reach resolution before seeking modification from this Court.

10) **No Waiver.** The failure to designate any materials as Protected Identity, Financial, Contact, Health and Tax Information as provided in this Protective Order shall not constitute a waiver of a party's assertion that the materials are covered by this Protective Order.

11) **No Ruling on Discoverability or Admissibility.** This Protective Order does not prevent any party from objecting to discovery that it believes to be otherwise improper. Further, this Protective Order does not constitute a ruling on the question of whether any particular material is properly discoverable or admissible and does not constitute a ruling on any potential objection to the discoverability or admissibility of any material.

12) **Unauthorized Disclosure.** Should any Protected Identity, Financial, Contact, Health and Tax Information be disclosed in a manner not authorized by this Protective Order by the Defendant, defense counsel or a non-party retained by the Defendant for purposes of the litigation, then the defense counsel shall use his or her best efforts to obtain the return of any such Protected Information and to bind the recipient of Protected Information to the terms of this Order and shall, within ten (10) business days of the discovery of such disclosure, inform the Court and the United States of the unauthorized disclosure and identify such recipient to the party who designated the Protected Identity, Financial, Contact, Health and Tax Information.

13) **Sanctions for Unauthorized Disclosure.** Rule 16(d)(2) provides sanctions for failing to comply with the Court's Order that is just under the circumstances. Both parties shall use their best efforts to confer with the opposite parties with regard to this Order before seeking relief from the Court, and neither party shall seek to have the Court impose sanctions pursuant to Rule 16(d)(2) without providing the other party with notice at least 3 business days in advance.

14) **Non-termination.** This Order shall survive the termination of this Criminal Case and shall continue in full force and effect thereafter.

15) **Reservation of Rights.** Nothing contained in this Protective Order shall prevent or in any way limit or impair the right of the United States to disclose to any agency or department of the United States, or any division of any such agency or department, designated confidential documents relating to any potential violation of law or regulation, or relating to any matter within that agency's jurisdiction, nor shall anything contained in this Protective Order prevent or in any way limit or impair the use of any such designated confidential documents by an agency in any proceeding relating to any potential violation of law or regulation, or relating to any matter within

that agency's jurisdiction; provided, however, that the agency shall maintain the confidentiality of the designated confidential documents consistent with the terms of this Protective Order.

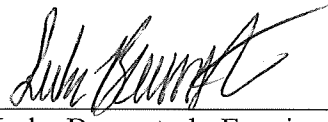
SO ORDERED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
NANNETTE A. BAKER  
United States Magistrate Judge

SO STIPULATED:

SAYLER A. FLEMING  
United States Attorney

\_\_\_\_\_  
Dated: \_\_\_\_\_  
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\_\_\_\_\_  
Dated: 12/7/21  
Luke Baumstark, Esquire  
Attorney for Linda Matson